



## **REQUIREMENTS FOR PORT OF ENTRY VISA** **(REMOTE WORK VISA) – EXCEEDING 3** **MONTHS**

**REQUIREMENTS:** (all forms to be completed in black ink)

- MACHINE READABLE VALID PASSPORT WITH MINIMUM TWO UNUSED VISA LABEL PAGES. PASSPORT MUST BE VALID FOR MINIMUM 30 DAYS AFTER THE INTENDED DATE OF DEPARTURE FROM SOUTH AFRICA.
- **NON-REFUNDABLE** APPLICATION FEE IN THE FORM OF CASH/ MONEY-ORDER / CASHIERS CHECK: **\$36.00**
- **COMPLETED DHA-1738** SIGNED BY APPLICANT.
- TWO PASSPORT PHOTOS.
- STATEMENT EXPLAINING THE PURPOSE & DURATION OF THE VISIT.
- CERTIFIED/NOTARIZED COPY BIO PAGE OF PASSPORT.
- CERTIFIED COPY OF VALID PROOF OF RESIDENCE IN US (Green Card/H1 B/ J1/ L1 etc) (Proof of residence must be valid for duration of stay in South Africa) **(B1/B2 US VISA HOLDERS NOT ELIGIBLE TO APPLY – MUST APPLY IN COUNTRY OF ORIGIN).**
- PROOF OF TENTATIVE TRAVEL ITINERARY OF ROUND-TRIP AIR TICKETS. **DO NOT PURCHASE AIR TICKETS PRIOR TO OBTAINING SOUTH AFRICAN VISA.**
- VALID CONTRACT OF EMPLOYMENT SIGNED BY BOTH THE APPLICANT AND THE FOREIGN BASED EMPLOYER.
- PROOF OF FINANCIAL MEANS , DEFINED AS A GROSS SALARY OF NO LESS THAN THE EQUIVALENT OF R650 796.00 PER ANNUM IN THE FORM OF THREE (3) MONTHS OF THE MOST RECENT BANK STATEMENTS, **STAMPED** BY THE BANKING INSTITUTION (NO NOTARY

STAMPS) OR WRITTEN CONFIRMATION FROM BANKING INSTITUTION-  
ONLINE BANKS.

- **TAX COMPLIANCE 1:** IF THE RECIPIENT OF THE VISA IS A TAX RESIDENT IN A COUNTRY THAT THE REPUBLIC HAS AN AGREEMENT IN FORCE WITH FOR THE PREVENTION OF OR RELIEF FROM DOUBLE TAXATION UNDER SECTION 108(2) OF THE INCOME TAX ACT, 1962, THE RECIPIENT WILL BE REQUIRED TO REGISTER WITH THE SOUTH AFRICAN REVENUE SERVICE IF THEY ARE PRESENT IN THE REPUBLIC FOR LONGER THAN AN AGGREGATE OF 183 DAYS DURING ANY 12-MONTH PERIOD;
- **TAX COMPLIANCE 2:** IF THE RECIPIENT OF THE VISA IS NOT A TAX RESIDENT IN A COUNTRY REFERRED TO IN (1), THE RECIPIENT WILL BE REQUIRED TO REGISTER WITH THE SOUTH AFRICAN REVENUE SERVICES.
- PROOF OF TENTATIVE ACCOMMODATION.
- IF HOSTED BY SOUTH AFRICAN CITIZEN OR PERMENANT RESIDENT: LETTER OF INVITATION, COPY OF CERTIFIED RSA ID DOCUMENT, PROOF OF RESIDENCE OF HOST (UTILITY BILL).
- IF HOSTED BY NON-SOUTH AFRICAN: LETTER OF INVITATION, COPY OF CERTIFIED VALID BIO PAGE OF PASSPORT AND VISA, PROOF OF RESIDENCE OF HOST (UTILITY BILL).
- YELLOW FEVER CERTIFICATE IS REQUIRED FOR APPLICANTS TRAVELING THROUGH YELLOW FEVER BELT AREAS EN ROUTE TO SOUTH AFRICA.
- MEDICAL REPORT ON PRESCRIBED FORM – **DHA-811**(ORIGINAL). THE CERTIFICATE MUST NOT BE OLDER THAN SIX (6) MONTHS AT THE TIME THE APPLICANT SUBMITS AN APPLICATION.
- **ORIGINAL FBI CERTIFICATE** (FULL CRIMINAL BACKGROUND CHECK REPORT) AND WHICH CERTIFICATE SHALL NOT BE OLDER THAN SIX MONTHS AT THE TIME OF ITS SUBMISSION.
- A STATEMENT OR DOCUMENTATION DETAILING THE PURPOSE AND DURATION OF THE VISIT.
- **PROCESSING TIME** FOR LONG VISAS EXCEEDING 90 DAYS MAY TAKE UP TO 3 TO 4 WEEKS.
- **WHERE TO SUBMIT YOUR APPLICATION**  
*For residents of Alabama, Arkansas, District of Colombia, Florida, Georgia, Illinois, Indiana, Iowa, Kansas, Louisiana, Maryland, Michigan, Minnesota, Mississippi, Missouri, Nebraska, North Dakota and South Dakota, Ohio, Oklahoma, Texas, Virginia, Puerto Rico, Virgin Islands and Wisconsin:*
  - **The South African Embassy in Washington, DC**  
**3051 Massachusetts Avenue NW**

**Washington, DC 20008**  
**Tel: (240) 937 5760**